



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE
BOARD OF ARCHITECTS**

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, October 9, 2019 at 1:00 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	November 6, 2019

MEMBERS PRESENT

Paul Guggenberger, Professional Member, President
Daniel Ridgely, Professional Member, Secretary
Robert Maffia, Professional Member
Bryan Hutchison, Professional Member
John Lynch, Public Member
Herbert Russell, Public Member
Todd Breck, Professional Member (arrived at 1:39 p.m.)

MEMBERS ABSENT

Laura Willey, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

Nancy Payne
Sean Goodrick

CALL TO ORDER

Mr. Guggenberger called the meeting to order at 1:30 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Lynch, seconded by Mr. Maffia, to approve the minutes from the September 4, 2019 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Mr. Maffia inquired as to the status of the Bill that the Board wished to propose. Ms. Singh advised that there was no support of the Bill by the Division.

Ms. Singh will follow up on the response from the Director.

NEW BUSINESS

Ratify Reciprocity Applications – NCARB Certificates

A motion was made by Mr. Hutchison, seconded by Mr. Ridgely, to approve the ratified architect applications of Christopher Talsma, John DeFrank, Paul Gartelmann, Ryan Horne, Richard Paszkiet, Bryan Wilson, Andrew Maass, Stephen Diller and Robert Zappulla. The motion was unanimously carried.

Complaint Status

#07-02-18 Referred to the Attorney General's Office

Ratify Architect Applications

A motion was made by Mr. Ridgely, seconded by Mr. Hutchison, to approve the ratified architect application of Bryan Tracy. The motion was unanimously carried.

CORRESPONDENCE

The NCARB Region 2 Executive Committee sent a letter to the Board to request information in preparation for the 2020 Regional Summit. The Board will respond appropriately.

OTHER BUSINESS BEFORE THE BOARD

Mr. Breck inquired on the status of the modifications that the Board made to the JAC Handbook. Ms. Singh advised that the discussion was tabled until the legislative changes that the Board was proposing in a Bill were made.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be November 6, 2019 at 1:30 p.m. in Conference Room C.

ADJOURNMENT

There being no further business, a motion was made by Mr. Lynch, seconded by Mr. Russell, to adjourn the meeting at 1:45 p.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II